

## Proposal for Bid

**TENDER NO: UPMRC/PR/KANPUR/PRINTING/01**

**Sub: Open Tender for Rate contract for Printing and installation of Vinyl, Flex promotional material for Kanpur Metro at Kanpur Metro Stations and Kanpur Metro Depot and other event sites as per requirement of UPMRC.**

Dear Sir/madam,

Uttar Pradesh Metro Rail Corporation Ltd. (UPMRCL) invites Open E-Tender in prescribed Performa for Contract “UPMRC/PR/KNPPRINTING/01 – Rate contract for Printing and Installation of Vinyl, Flex promotional material for Kanpur Metro at Kanpur Metro Stations and Kanpur Metro Depot and other event sites as per requirement of UPMRC.

### **Key Details:-**

1.	Estimated cost of work/ NIT Value	Rs 14.86 Lacs (inclusive of GST)
2.	Tenure of Contract	02 Years from issuance of LoA
3.	Tender documents available from:	From <b>23.07.2024 (1100 hrs) to 22.08.2024 (upto 1500 hrs)</b> on e-tendering website <a href="https://etenders.gov.in/eprocure/app">https://etenders.gov.in/eprocure/app</a> Tender document can only be obtained on the website <a href="https://etenders.gov.in/eprocure/app">https://etenders.gov.in/eprocure/app</a> .
4.	Cost of Tender documents*	5900/- (Inclusive of GST)
5.	Tender security*	<b>Rs 30,000/-</b> The instrument type for payment of tender security/ EMD shall be RTGS, NEFT & IMPS. No other mode of payment will be accepted.  Payment of tender Security and tender costs are to be made by RTGS, NEFT & IMPS. The details of bank account of UPMRC are mentioned below. The bidders are required to upload scanned copies of transaction of payment of tender security and tender cost including e-receipt (clearly indicating UTR No. & tender reference must be entered in the remarks at the time of online transaction of payment, failing which payment may not be considered, at the time of online bid submission).  (Copy of GST registration no. to be provided along with Tender security and tender cost) Beneficiary/ A/c holder name : <b>UPMRCL (Kanpur Project)</b> Bank Name : <b>HDFC Bank Limited</b> Account number : <b>50100301966502</b> IFSC code : <b>HDFC0001267</b> Branch Address: <b>HDFC Bank Limited, Tekari Chambers, Ashok Marg, Lucknow</b>
6.	Date & time of e-Submission of Tender	Tender submission start date: <b>12.08.2024(11:00 hrs.)</b> Tender submission end date: <b>22.08.2024(15:00 hrs.)</b>
7.	Date & time of opening of e-Tender	<b>23.08.2024 (15:00 hrs.)</b>

8.	Validity of the Bid	180 days from the last date of submission of bid
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*\*Cost of Tender and Tender Security/EMD shall be submitted by the bidders except Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small, and Medium Enterprises (MSME) or are registered with Central Purchase Organisation.*

Any clarification/corrigendum/addendum to the tender documents shall be uploaded on the official e-portal only, without any obligation of press notification

For further details, please visit official e-portal <https://etenders.gov.in/e procure/app>.

For any additional information & help for downloading & uploading, please contact e-tendering service desk at the following ID: support-eproc@nic.in or at Toll Free No.: (91)120-4001002, (91)120-4001005, (91)120-6277787.

## **1.0 INRODUCTION**

### **1.1 Name of Work**

Rate contract for Printing and installation of Vinyl, Flex promotional material for Kanpur Metro at Kanpur Metro Stations and Kanpur Metro Depot and other event sites as per requirement of UPMRC.

### **1.2 Scope of Work**

The scope of work shall be Printing and installation of Vinyl, Flex promotional material for Kanpur Metro at Kanpur Metro Stations and Kanpur Metro Depot and other event sites as per requirement of UPMRC. This includes banners, posters, standee material, backdrop, etc on per sq ft basis as per a tentative annual quantity as per below:

<b>Particulars</b>		<b>Tentative Qty. (Kanpur Metro Project) for two years</b>
Job 1	Vinyl Sheet with gumming, Pasting installation included. Solvent printing, PVC Vinyl 100 Micron	100 X 1.5 sqft. = 150 Sqft
Job 2	Vinyl Sheet with gumming, (Pasting/ Installation included) pasted on 3mm Sunboard and lamination	200 X 32 sqft (8 x 4 size) = 6400 Sqft
Job 3	Vinyl Sheet with gumming, (Pasting/ Installation included) pasted on 5mm Sunboard and lamination	170 X 32 sqft (8 x 4 size) = 5440 Sqft
Job 4	Star Black Flex Banner. Solvent printing PVC Flex Material (pasting and installation included)	225 X 32 sqft = 7200 sqft

### **1.3 Qualification Criteria:**

#### ***1.3.1 Eligible Applicants:***

- i. The tenders for this contract will be considered only from those tenderers (proprietorship firms, partnerships firms, companies, corporations) who meet requisite eligibility criteria prescribed in the sub-clauses of clause 1.3.2 of NIT. **Joint Ventures or Consortium are not allowed to participate in the tender.**
- ii. A tenderer who submits or participates in, more than one bid will cause all of the proposals in which the tenderer has participated to be disqualified. No tenderer can be a sub-contractor while submitting a bid in the same bidding process.
- iii. Tenderers shall not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. Tenderers shall be considered to have a conflict of interest with one or more parties in this bidding process, if:
  - a) Tenderer has been engaged by the Employer to provide consulting services for the preparation related to procurement for/ implementation of the project;

- b) Tenderer is any associates/affiliates (inclusive of parent firms) mentioned in subparagraph (a) above; or
- c) Tenderer lends, or temporarily seconds its personnel to firms or organizations which are engaged in consulting services for the preparation related to procurement for/ implementation of the project, if the personnel would be involved in any capacity on the same project.

**1.3.1 Minimum Eligibility Criteria:**

**A. Work Experience:** The tenderers will be qualified only if they have successfully completed work(s) in the Printing and Installation of Vinyl/Flex branding material during last five years ending last day of the month previous to the month of tender submission end date as given below:

- (i) At least One “similar work” \*\* of value of Rs. 11.89 Lacs or more.

OR

- (ii) Two “similar work” \*\* each of value of Rs. 7.43 Lacs or more.

OR

- (iii) Three “similar work” \*\* each of value of Rs. 5.94 Lacs or more.

*\*\* “Similar work” for this contract shall be printing and installation of branding material on Vinyl/Flex for any Government Organization/ PSU/ MNC/Schools/Colleges/Recognized Institution/Banks/Retail outlets/Malls, etc.*

**Note:**

- The tenderer shall submit details of work executed by them in the Performa of **Annexures-1 & 1A of NIT** for the works to be considered for qualification of works experience criteria.
- For the above, documentary proof such as Work orders/ work completion certificates from client clearly indicating the nature/scope of work, transaction receipts of actual cost paid to the tenderer and actual date/(s) of such work should be submitted. The offers submitted without this documentary proof shall not be evaluated. In case work is executed for private client, copy of work order, BOQ, Bill with details of payment received and certified by CA, form 26 AS, copy of final bill paid by the client should be submitted.

**B. Annual Turnover:** The average annual financial turnover of the bidder during the last three years ending 31st March of the previous Financial Years should be > Rs. 5.94 Lacs.

**Note:**

- The firm should enclose its audited financial statement for last three financial years i.e. 2020-21, 2021-22, 2022-23.
- The firm should have valid registration with GST, Income Tax, PAN Details.
- Financial data in Annexure -2 of NIT should also be submitted.

**1.4** The tenderer/bidder should have its branch office and printing facility in Kanpur and must also be able to print and install banners/posters on same day within a short notice in case of urgency. An undertaking to this effect shall be submitted by the bidder as per Annexure- 3 of NIT.

**1.5** The tenderers may obtain further information/ clarification, if any, in respect of these tender documents from the office of **DGM/PR II**, Uttar Pradesh Metro Rail Corporation Ltd. (UPMRC) Administrative Building, Near Dr. Bhimrao Ambedkar Samajik Parivartan Sthal, Vipin Khand, Gomti Nagar, Uttar Pradesh-226010

**1.6** The intending tenderers must be registered on e-tendering portal <https://etenders.gov.in/eprocure/app>. Those who are not registered on the e-tendering portal shall be required to get registered beforehand. After registration, the tenderer will get user id and password. On login, tenderer can participate in tendering process and can witness various activities of the process.

**1.7** The authorized signatory of intending tenderer, as per Power of Attorney (POA), must have valid Class-II or Class-III digital signature. The tender document can only be downloaded or uploaded using Class-II or Class-III digital signature. However, the tenderer shall upload their tender on <https://eprocure.gov.in/eprocure/app> using class-II or class-III digital signature of the authorized signatory only.

**1.8** Tender submissions shall be done online on <https://etenders.gov.in/eprocure/app> after uploading the mandatory scanned documents towards cost of tender documents such as scanned copies of transaction of payment i.e. RTGS, NEFT & IMPS and scanned copy of transaction of payment for Tender Security and other documents as stated in the tender document. Instructions for on-line bid submission are furnished herein after.

**1.9** Submission of Tenders shall be closed on e-tendering website of UPMRC at the date & time of submission prescribed in NIT after which no tender shall be accepted. It shall be the responsibility of the bidder/ tenderer to ensure that his tender is submitted online on e-tendering website <https://eprocure.gov.in/eprocure/app> before the deadline of submission. UPMRC will not be responsible for non-receipt of tender documents due to any delay and/or loss etc.

**1.10** Tenders shall be valid for a period of 180 days from the date of submission end date of Tenders and shall be accompanied with a tender security of the requisite amount.

**1.11** UPMRC reserves the right to accept or reject any or all proposals without assigning any reasons. No tenderer shall have any cause of action or claim against the UPMRC for rejection of his proposal.

**1.12** Any suit or application, arising out of any dispute or differences on account of this tender shall be filed in a competent court at Lucknow, Uttar Pradesh only and no other court or any other district of the country shall have any jurisdiction in the matter.

**DGM/PR-II**

**Uttar Pradesh Metro Rail Corporation Ltd.**